

**Agenda**  
**Little Compton Agricultural Conservancy Trust**  
Meeting of  
**Wednesday, September 6, 2017**  
**Little Compton Town Hall**  
**40 Commons**  
**Little Compton, RI**

**1. Call to order at 7:00 pm**

**2. Approve Minutes:** (Review and take action)

- Public Session and executive session from August 2, 2017 and August 21, 2017.
- Vote to maintain seal on Executive Session minutes from meeting of February 3, 2016, March 2, 2016, March 16, 2016, December 7, 2016, January 4, 2017, February 1, 2017, April 5, 2017, June 7, 2017, July 5, 2017, August 2, 2017 and August 21, 2017.

**3. Sakonnet Vineyards:** (review, Discuss, vote, take action):

- Planting Plan for landscaping and screening.
- Email letter from Dan Joubert, Zoning Official, regarding planting plan.
- Email from Cynthia Rocha, General Manager Carolyn's Sakonnet Vineyards, request to be on September agenda.
- Email from C. Burns dated July 31, 2017 requesting copy of the Planting Plan.
- Email response to C. Burns, dated July 31, 2017, providing a copy of the Planting Plan.
- Email from Atty D'Ovidio, dated July 31, 2017, requesting a copy of the Planting Plan.
- Email response to Attorney D'Ovidio, dated July 31, 2017, providing a copy of the Planting Plan.
- Email from Atty. D'Ovidio, dated July 31, 2017, acknowledging receipt of Planting Plan.
- Email from B. Richmond dated July 31, 2017, requesting Planting Plan be sent to Atty. D'Ovidio.
- Email response from Atty. D'Ovidio, dated July 31, 2017, providing comments and attachment relevant to the Landscape Plan.
- Letter from Lynne White, dated August 3, 2017, regarding parking lot at Carolyn's Sakonnet Vineyard.

**4. Review of correspondence received** (review, discuss, vote, and take action):

- Email from C. Wordell, Town Clerk, dated August 2, 2017, regarding Public Records Officer
- Email to Mr. Jason Peckham, dated August 8, 2017, regarding Baseline Documentation Report.
- Email to Mrs. Janice Chace, dated August 8, 2017, regarding Baseline Documentation Report.
- Email to Ms. Molly Gray, dated August 8, 2017, regarding Baseline Documentation Report.
- Email from C. Wordell, Town Clerk, dated August 1, 2017, regarding pictures to be included on Town website.
- Letter to Ambassador Middendorf, dated August 15, 2017, regarding Baseline Documentation Report.
- Letter to Mrs. Young, dated August 15, 2017, regarding Baseline Documentation Report.
- RI DEM Wildlife Outreach Program flyer received.

**5. Treasurer's Report** (Review and take action)

- Account Balances
- Payment of Bills for:
  - Secretarial Services
  - Legal Services
  - Stewardship
  - Office Expenses
  - Services related to acquisitions ie: appraisals, etc.
  - Insurance
  - Membership dues

**Review Transfer Tax Form** (Review and take action)

- Review monthly transactions

**6. Old Business**

**Sub-committee reports**

**-Public Awareness Committee Update** (Review and take action)

- Newsletter: Update on articles and publishing.
- Website: Updating of website. Layout design.

**-Stewardship Committee Update:** (Review/take action/vote)

- Monitoring reports: Update.
- Baseline Reports: Properties needing baselines and those completed. J. Peckham and J. Chace Baselines signed. W. Middendorf, I. Middendorf, R. Elder and N. Young in process.
- Update on Request for Proposal for complete formal system for stewardship activities.
- Gagnon property: (Plat 32, Lot 18) stewardship needs including: survey, mowing, lease, etc.
- John and June Goulart property (Plat 31, Lot 42-1): stewardship needs including road repairs, mowing grass, etc.
- Bissinger/Bayberry Farm (Plat 5, Lots 40-2, 40-3, 40-4): Baseline review with owners.
- Almy (Plat 2, Lot 1): Baseline review with owner.
- Leases: signatures for Gagnon (Plat 32, lot 18-4), and Almy (Plat 2, Lot 9-3, 9-5, 9-6), Goulart (Plat 31, lot 42-1).
- Lorraine Goulart Family (Plat 40, Lots 20-2, 20-3 & 21): survey
- Peckham (Plat 22, Lot 15-1): Notice of Cancellation of Insurance for Carolyn's Sakonnet Vineyard.
- Update on other stewardship needs.

**-Acquisition Committee Update/Review Property Status/take action:**

- Driver (Plat 4, Lot 45) & (Plat 32, Lot 43)
- Wegner, Schmidt, Holley (BHS Property Management) (Plat 37 Lots ? and Plat 38, Lots 16-2, 35-1, 35-2 34, 37, 70)
- Straw (Plat 45, Lot 24)
- Bodington (Plat 30, Lot 3-5)
- Cotta (Plat 31, Lots 64 & 65):
- West (Plat 40, Lot 2):
- Lewis (Plat 29, Lots 11-1, 11-5, 11-6):
- Pariscondola/Wilcox property (Plat 9, Lot 438):
- Mosher (Plat 26, Lot 25):
- Jordan (Plat 5, Lot 34)
- Steers (Plat 5, Lots 35):
- Pratt (Plat 2, Lot 9-10):
- Baldrige Trust (Plat 31, Lot 9):
- Faria (Plat 27, Lot 12-1): Map received from Carol Trocki.
- Ryan (Plat 31, Lot 55-1):
- Costa (Plat 18, Lot 3-7): Map received from Carol Trocki.
- Goulart (Plat 29, Lot 2-2):
- Conte (Plat 19, Lots 34-1, 34-2, 33-1): Map received from Carol Trocki.
- Maciel (Plat 31, Lot 52-3):
- St. Pierre (Plat 30 Lot 39-3):

**- Funding Committee Update:** (Review and take action)

- Grants
  - DEM Grant due

**7. The Nature Conservancy:**

- Update on activities

**8. New Business:** (Review/vote/ take action):

- New Applications:
- None

- Next Meeting: October 4, 2017

**9. Executive Session: Executive Session for the purpose of discussing land acquisitions/negotiations per R.I.G.L. 42-46-5(a) (5):**

- 1.) Faria (Plat 27, Lot 12-1):
- 2.) Maciel (Plat 31, Lot 52-3):
- 3.) Mosher (Plat 26, Lot 25):
- 4.) Baldrige Trust (Plat 31, Lot 9):
- 5.) Pratt (Plat 2, Lot 9-10)

**10. Return to Open Session**

**11. Vote to seal the minutes of Executive Session (if needed)**

**12. Adjournment**

All are welcome to any meeting at the town, which is open to the public. If communication assistance (readers/interpreters/captioners) is needed or any other accommodation to ensure equal participation, please contact the Town Clerk at (401)635-4400 at least two (2) business days prior to the meeting.”

Members of the public are welcome to comment on any/all posted agenda items.

Date posted: 9/1/2017