

## ANNUAL MONITORING WORKSHEET

**Easement Name:**

**NEST Number:**

**Plat/Lot or Street Address:**

**Town/County:**

**Landowner(s):**

**Phone:**

**Monitoring Date:**

**Email:**

**Monitor(s):**

**Monitor's affiliation if other than NRCS:**

1. A. Landowner Contact (attempted) Date:

Verification Method:

(eg. Tax Assessor's  
 Database/ Vision Appraisal)

B. Was current land ownership verified?    Yes            No

Verifier's Name:

Date of verification:

C. Is there is a new landowner?            Yes            No

New landowner(s) name (if applicable):

New landowner(s) contact information:

D. Followup requested by landowner:    Yes            No

Verification Notes:

2. Was the landowner or decision maker present during the review?    Yes            No

3. Are the terms and conditions of the easement deed being met?    Yes            No

(e.g., no encroachment, dumping, unauthorized uses, etc.)

Select observed unauthorized uses (if applicable):

<b>Mining (includes peat/gravel)</b>	<b>Aquaculture</b>	<b>Commercial seed production</b>	<b>Dumping</b>
<b>Cropping</b>	<b>Impervious surfaces</b>	<b>Hydrology alteration</b>	<b>Burning</b>
<b>Infrastructure projects (phone, gas, etc.)/energy production</b>	<b>Illegal activities</b>	<b>Haying</b>	<b>Grazing</b>
<b>Encroachment</b>	<b>Structures</b>	<b>Mowing</b>	<b>Trails</b>
<b>Installation/maintenance of acceptable structures</b>	<b>Timber harvest/cutting</b>	<b>Pest management</b>	<b>Food plots</b>
<b>Maintenance of private drainage</b>	<b>Carbon sequestration activities</b>	<b>Parked vehicles/equipment</b>	<b>Road(s)</b>
<b>Unauthorized easement subdivision</b>	<b>Tree/shrub planting</b>	<b>Livestock</b>	<b>Other</b>

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List the "other" unauthorized activities (if applicable):

4. Is there evidence of a spill or release of hazardous substances, petroleum products, or other potential environmental hazards on the property that need to be addressed?    Yes    No

If yes, describe and indicate the location(s) on a property/site map. Consult with all appropriate administrative, technical, and legal staff to take required actions. List required action items:

5. Are there areas of concern? (e.g., potential violation or encroachment, high-risk activities on or adjacent to easement area, conflicting landowner objectives, etc.)    Yes    No

List action items, if yes:

6. Is the easement ingress/egress valid as listed in the deed?  
7. Are there landowner, partner, or entity suggestions or comments?